

# Stanborough School Parents Evening Booking System

#### What it is

This is an on-line booking system that enables parents and teachers to book appointments for Parent Teacher Evenings or Parent Teacher Surgery sessions.

In addition to making appointments, you are able to leave notes for the teacher regarding any specific issues you may wish to discuss.

### How do I access it?

- This on-line booking system can be access through PC's, tablets or smart phones. https://Stanborough.parentseveningsystem.co.uk
- There is a link available on our school website under 'Quick Links'
- ➤ In advance of a Parent Teacher Evening or Parent Teacher Surgery letters are sent home with full details

## How do I log in?

- ➤ Login details are for the primary parent/carer we have on our system.
- ➤ To login you need to enter: Your Title, First Name, Surname and email address Student's First Name, Surname and Date of Birth (eq. 01/12/2000)

## Support

If you have any questions or need support, please email: <a href="mailto:pti@stanborough.herts.sch.uk">pti@stanborough.herts.sch.uk</a>