

Lemsford Lane Welwyn Garden City Hertfordshire AL8 6YR

Tel: 01707 321755 admin@stanborough.herts.sch.uk www.stanborough.herts.sch.uk Company No: 07900439

June 2020

Dear Parents/Carers and Student

### Year 6 - 7 Transition

As we enter the final half term of the year we thought we would update you with some information relating to the transition process for your child moving to Stanborough in September 2020.

Please excuse the length of the letter, but we thought it would be useful for you to hear about our plans to ensure that your child makes a successful and smooth transition to secondary school. We are also very aware that both parents and students alike may be anxious about the transition in the current climate.

#### **Contact with Primary Schools**

Over the past few weeks, we have been meeting remotely with our feeder primary schools and also reading student transition forms about each student carefully. This has allowed us to learn more about every individual student joining us in September. It has also been a pleasure to speak to a large number of Year 6 teachers to learn about our students, their needs and what they excel at.

#### **Student Questionnaire**

We have also enjoyed reading about individual students from the online questionnaire they completed. We had an amazing response to this. Together with the discussions with Year 6 teachers, this has allowed us to build up a good picture of all the students due to join us in September and how they learn and what they enjoy doing both at home and at school. Thank you very much for the time and effort you have all put into these questionnaire responses.

#### **Contacting Parents/Students**

Starting from Monday June 15<sup>th</sup> we aim to contact, via a phone-call, all the parents and students who are due to join in September. This will be carried out by key staff at the school. The aim of this call is to enable you to ask any questions you have about the transition to Stanborough. We recognize that many Year 6 students will have returned to school so we will endeavour to call at a convenient time.

#### Tutor Groups

Using the information we have gathered, we intend to put together the Year 7 tutor groups over the next few weeks. When these have been decided we will email you to let you know which tutor group has been assigned. With this email will be some information about your form tutor for next year so you can start to get to know them before you actually meet them. The tutor group will also indicate which House a student is in for which PE kit to buy.













# Year 7 Transition Day - 9th July 2020

It has been decided by the 5 secondary schools in Welwyn Garden City and Hatfield that this day cannot take place on this date. Students will still have a Transition Day however and we hope this will take place on **Thursday September 3<sup>rd</sup> 2020**. On this day, only Year 7 and Post 16 students will be in school and it will therefore be an excellent opportunity for students to learn about secondary school and prepare for the start of term with their Tutor and other key staff. Details of this day will be sent out before the end of the summer term.

## Introduce yourself to your tutor project

We also want to give you the chance to introduce yourself to your Tutor in advance of starting at Stanborough. To help you do this we have designed a 'Postcard for my new tutor'. This short writing task is designed to allow you, as students, to personally write a short piece on the postcard to your tutor. This can include information about you, your hobbies, your favourite memories from primary school and how you feel about studying a wider range of subjects. We have also included a top 3 reading log section where you can tell us about the books you are reading/have read over the past few months. Details on this project will be sent to you in the coming weeks.

#### **Free School Meals**

If your child is currently entitled to free school meals, you should contact Hertfordshire County Council's Education Benefits Team between 27<sup>th</sup> July and 1<sup>st</sup> September by telephone on 0300 123 4048 or via email – <a href="howcanwehelp@hertfordshire.gov.uk">howcanwehelp@hertfordshire.gov.uk</a> and notify them that your child will be moving to Stanborough School from September. If they are still entitled to free school meals this will ensure they continue to receive free school meals when they join us.

Finally, can we encourage you to follow us on any of our three social media platforms or our school website. This will allow your child and the family to keep up to date with all that is happening here at Stanborough.

Twitter: @StanboroughS Facebook: Stanboroughschool Instagram: stanboroughschool

If you have any questions that need answering please do not hesitate to contact either of us.

Miles

Yours faithfully

Tim Braybrook **Deputy Headteacher**tbraybrook@stanborough.herts.sch.uk

Michelle Ridgeon
Year Leader
mridgeon@stanborough.herts.sch.uk