

Stanborough



Mathematics & Computing Academy

Headteacher: Mrs M John

23rd May 2023



Dear Parent/Guardian

I am pleased to tell you that your Year 10 child will have the opportunity to take part in a 'Get Work Ready' programme delivered by ELSA Next Generation on Friday 7th July 2023.

This one-day programme will allow the students to take part in a mock job interview and look at job application challenges that employers use within their current recruitment processes. The students will begin to gain an appreciation of the qualities and skills required by today's employers. Some of the businesses running workshops on the day include Tesco, The Royal Navy, PayPoint, Octavius, The 49, and numerous entrepreneurs and business owners.

The students will undertake individual and team assessments, thinking 'out of the box' tasks and customer service activities. Employers are delivering the sessions, assessing the students, and providing real and honest feedback. We would like to encourage students to prepare for the day, whilst at home. This can be through discussion with others, allowing students to talk through their ideas and beginning to think about how to make the employers 'notice them'. Students have the option to come to school in office wear appropriate for a job interview (e.g. shirt/blouse/smart top and smart skirt or trousers) or their school uniform.

Stanborough School will be part-subsidising the event, however, the event will only go ahead if parents are prepared to make a voluntary contribution to the sum of £5.00. The school will, in some instances, take special circumstances into consideration if they are highlighted. Please note that this payment will be non-refundable once we have paid the relevant company. Payment should be made via **Wisepay** no later than **Wednesday 21st June**. If you need a reminder of your password please contact the finance office at finance@stanborough.herts.sch.uk.

If you are aware of any employers, who may be interested to find out how they could be involved in supporting the Stanborough students to become more 'Work Ready' or willing to volunteer as an interviewer then Jane at ELSA would love to hear from you, jane@elsa.education

Please do not hesitate to contact the school, should you have any queries regarding the day.

Yours faithfully

Mrs E Stamp
Co Subject Leader History, EPQ and Careers
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- Grow and Succeed -

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