

Stanborough



Mathematics & Computing Academy

Headteacher: Mrs M John

8<sup>th</sup> November 2023

Dear Parent/Carer,

**Year 7 Parent's Evening, Wednesday 29<sup>th</sup> November 2023 - Online Appointment Booking**

Year 7 Parent's Evening will take place on Wednesday 29<sup>th</sup> November. I do hope that you can participate in the evening, as it is an ideal opportunity to discuss your child's progress with teachers.

**All appointments will take place via an online video call.** We will be using the online booking system for Parent's Evening. This can be found on our website under Useful Links and at: <https://stanborough.parentseveningsystem.co.uk>

The online booking system is very straight forward to use and can be accessed through PCs, tablets or smart phones. The system allows you to make appointments at a time that suits you. Once bookings have been made you will receive an email confirming your appointments. In addition to making appointments, you will be able to leave notes for the teacher regarding any specific issues you may wish to discuss.

Please Note: Our acting SENCO, Mrs Daplyn, is available for you to make an appointment with if you have a question or a specific concern you would like to discuss about your child's needs. You will see her name on the system if your child is being supported or monitored by the SEND team.

With Science, a single science teacher will be available to speak to and they will have all the information relating to your child's progress in science.

Appointments can be made from noon today and will close on Tuesday 28<sup>th</sup> November. Should you wish to make any changes after this date, please contact the school office or email [parentsevening@stanborough.herts.sch.uk](mailto:parentsevening@stanborough.herts.sch.uk).

Members of staff can request appointments which will be confirmed by email. There may be only one teacher allocated to a class and it may be that your child is taught by more than one teacher. If you would like to see another teacher not listed, please contact them directly by email. Each appointment is timed to four minutes. If you would like to speak to a teacher in further detail please contact them directly to arrange a phone call.

All staff email addresses are available on our website, <https://stanborough.herts.sch.uk/about-us/staff/>.

With this letter is a guide to making and participating in the video call. If you have any queries regarding the system or logging in you can email [parentsevening@stanborough.herts.sch.uk](mailto:parentsevening@stanborough.herts.sch.uk).

We look forward to working with you to ensure your child's progress.

Yours faithfully,

Mrs Hall  
Year Leader, Year 7

- Grow and Succeed -

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