

**FINANCIAL HARDSHIP APPLICATION FORM (Purchase of a laptop)**

Please complete this document if you need to apply for financial assistance in order to buy a laptop for your child. Your application will be treated with the utmost discretion. We trust you will appreciate the need to give details of financial circumstances in order that we can deal with requests fairly. Unfortunately, our funds are limited and so we may not be able to support all requests received. Please, therefore, try to give as much information as you can in order that we can make an informed decision. It may be necessary to consider support already given to a family in deciding whether or not an application is successful.

**PLEASE RETURN THIS FORM, TOGETHER WITH ALL DOCUMENTATION REQUIRED, TO
MRS Z ARMITAGE, STANBOROUGH SCHOOL, LEMS福德 LANE, WELWYN GARDEN CITY, HERTS, AL8 6YR**

Or email it to byod@stanborough.herts.sch.uk by Friday 28th June 2024

Section 1 PERSONAL DETAILS	
Child's Name:	Tutor group:
Name and address of parent or carer making application:	
Contact details (telephone/email):	

Section 2 BACKGROUND		
1. Is the student eligible to receive free school meals?	Yes	No
Has the student been eligible for free school meals in the last six years?	Yes	No
2. Are you in receipt of Income Support, Universal Credit or similar benefits?	Yes	No
3. Is the student a person in care?	Yes	No
4. Are you a disabled person in receipt of Employment and Support Allowance who is also in receipt of Disability Living Allowance, Universal Credit or other significant support provided by the authority?	Yes	No

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Section 3 HOUSEHOLD INCOME

What is the annual household income from earnings?

What benefits are received? (state type and amount):

PLEASE SUPPLY EVIDENCE OF THE HOUSEHOLD INCOME BY WAY OF A RECENT P60, RECEIPT OF BENEFIT NOTIFICATION, OR SELF EMPLOYED INCOME NOTIFICATION.

Please provide here any further information you wish to be considered about the financial circumstances of the household.

THIS IS ESSENTIAL IF YOU ARE NOT IN RECEIPT OF BENEFITS

Section 5 DECLARATION

I confirm that all information provided on this form is accurate and true. I understand that if I knowingly give information which is discovered to be false the school will seek to recover from me any monies to which I am not entitled.

Parent/carer signature:

Date:

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FOR SCHOOL USE ONLY

Evidence received and attached to this form?

Details and amount of award

Tier of support awarded:

Award refused

Reasons below:

Signature

Date.....

Date and initials:.....

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