

Stanborough



Mathematics & Computing Academy

Headteacher: Mrs M John

10<sup>th</sup> March 2025

Dear Parent/Carer

**Year 12 Extended Learning Week, 14<sup>th</sup> – 18<sup>th</sup> July 2025**

Recent statistics from High Flyers Research reveals that over half the recruiters in The Times Top 100 Graduate Employers said that students 'who have had no previous work experience at all are unlikely to be successful during the selection process and have little or no chance of receiving a job offer for their organisations'.

With so much competition for university places and then jobs, it can be difficult to make a CV and personal statement for university applications stand out from the crowd. Gaining work relevant/industry related work experience adds a valuable 'extra string to a student's bow', with many benefits they can talk about in their university, job or degree apprenticeship application.

During Extended Learning Week this year, all Year 12 students are expected to engage in work shadowing/experience. Students will need to secure their own placement and they should have already started this process by undertaking research and contacting potential employers. There is a wealth of information on Unifrog including this handy guide: [Unifrog Know How Guide to Work Experience](#).

As part of our Unifrog subscription, we can now manage all the documentation required for a placement online. Once your child has secured the offer of a placement, they can use the 'Placement' tool on Unifrog to enter the details and contact information. This will then prompt forms to be sent to both the employer and the parent/carers to give consent. Year 12 students will be shown after Easter how to enter the information on Unifrog. **Failure to complete this process fully on Unifrog will result in the placement not being able to take place.**

All students will need to have filled in the initial placement form on Unifrog by **Friday 25<sup>th</sup> April 2025**.

Placements should not be students undertaking more hours at their current place of employment. If your child cannot find a placement, then they will be expected to be in school for private study.

I hope we can make this an enjoyable learning experience for all.

Please do not hesitate to contact me if you require further information.

Yours faithfully,

Mrs Armitage  
Deputy Headteacher

- Grow and Succeed -

Lemsford Lane, Welwyn Garden City, Hertfordshire AL8 6YR

Tel: 01707 321755 • [admin@stanborough.herts.sch.uk](mailto:admin@stanborough.herts.sch.uk) • [www.stanborough.herts.sch.uk](http://www.stanborough.herts.sch.uk) • Company No: 07900439

